

Initial Training for the exercise of the Management Function and Pedagogical Leadership



	General Information
	DREAM: LEADERSHIP from the inner gaze I ME
	CREATIVITY: LEARNING from an inclusive perspective CLASSROOM
	AUTONOMY: TRANSFORMATION from a future collective perspective CENTRE
	COMMITMENT: PROJECT from the institutional perspective EDUCATIONAL SYSTEM
	TRANSPARENCY: EVALUATION FROM THE PERSPECTIVE OF EQUITY ACCOUNTABILITY
	ENJOYMENT: LEADERSHIP from the look of the future TEAM



Modalitat presencial



Procés d'ensenyament i aprenentatge



Programació del curs



Calendari



Tutorització



Participació, assistència i seguiment de les tasques



Avaluació

MODALITAT PRESENCIAL



The training is face-to-face except for the sessions given by experts that will be held online simultaneously throughout all territories.

ASYNCHRONOUS WORK

Individually or in groups, the materials on the Odyssey platform are consulted and worked on to carry out the tasks.

SYNCHRONOUS SESSIONS

Each unit is organized in five synchronous sessions

PARTICIPATION

Participation is valued in: Face-to-face sessions. The forums of the units with quality interventions. Tutoring spaces (individual and group)

TUTORIAL

The tutors provide constant support so that students have the necessary support.



ASYNCHRONOUS WORK

Research and preparation of sessions using different sources of information (articles, videos...).

Preparation of the Management Project with the tutorial follow-up of the trainer.

Reports, written reflections, proposals, preparation of practical activities to do in the classroom...

SYNCHRONOUS SESSIONS

Presence of the trainer in all sessions as a conductor and dynamizer of the group.

Activities that involve participation (group work, debates...).

Group dynamics.

Oral presentations. Interventions by specialists about the various topics worked on.



PROGRAMACIÓ DEL CURS



First phase:

February - June 120 hours:

22 synchronous face-to-face sessions of 3 hours (66 hours).

6 synchronous online sessions of 1.5 hours (9 hours).

- 3 hours of individual follow-up.
- 3 hours of follow-up of teamwork.
- 39 hours of asynchronous work.



Schedule of face-to-face sessions from 6:00 p.m. to 9:00 p.m.

Schedule of telematic sessions from 5:00 p.m. to 6:30 p.m.



Second phase:

September – November 90 hours

The sessions will also take place on Wednesdays, Thursdays and/or Fridays.



COURSE PROGRAMME

RESOLUCIÓ EDU/3017/2019, de 13 de novembre, per la qual es regulen els programes de formació inicial i d'actualització per a l'exercici de la funció directiva i el lideratge pedagògic. (DOGC 8006 – 20.11.2019)



Competences worked on

Specific competences:

- Definition and promotion of objectives and strategic lines.
- Pedagogical leadership. Planning, organization and control of the pedagogical proposal (curriculum, evaluation, inclusion).
- Team management and management in the educational context. Teamwork and networking.
- Resolution of problems from the system view.
- Institutional responsibility and commitment to the community and the environment.
- Organization, management and general administration of schools.
- Management, training and evaluation of teaching staff.

Transversal competences:

- Managerial responsibility and commitment.
- Communication, persuasion and influence.
- Change management and flexibility.
- Management relational skills.
- Digital competence.

CALENDARI DEL CURS



Primera fase

Mesos	Febrer	Març	Abril	Maig	Juny
Dies	15, 16, 17, 22, 23, 24	2, 3, 8, 9, 10, 16, 17, 22, 23, 24	13, 14, 19, 20, 21	4, 5, 10, 11, 12	1 i 2

Els efectes d'aquesta formació caduquen al cap de 8 anys.



Segona fase

Mesos	Setembre	Octubre	Novembre
Dies	A concretar: dimecres, dijous i/o divendres.		

* Sessió online inaugural

* Sessió online feta per un especialista extern

MENTORING



The task of the tutors is to accompany the students so that they have support to pass the course.

FOLLOW-UP OF ACTIVITIES

The activities delivered to the Odyssey as well as the interventions in the discussion forums are monitored.

COMMUNICATION WITH THE TRAINERS-TUTORS

Communication is continuous during the course and is done through platform messaging, forums and tutoring spaces.

INDIVIDUAL TUTORING SESSIONS

During the course there are individual tutoring sessions.



PARTICIPATION, ASSISTANCE AND FOLLOW-UP OF TASKS



To pass the course it is necessary

ATTENDANCE

Attend at least 80% of the synchronous sessions. Carry out at least one individual and one group tutorial.

PARTICIPATION

Participation during sessions, interventions in discussion forums and tutorials are evaluated. It is necessary for the participants to make contributions to enrich the work dynamics and thus improve the learning of their classmates.

TASK TRACKING

The tasks are qualified in Odyssey and it is mandatory to always deliver them within the established deadlines and in the required format.



EVALUATION (grades and passing the course)



To pass the course it is necessary

DELIVER THE MANAGEMENT PROJECT

The Management Project, which must be on a specific, unpublished and individual center, must be submitted within the established deadline.

DELIVER ALL COURSE ASSIGNMENTS

All course assignments must be submitted within the established deadline and in the indicated format.

TO ACHIEVE THE LEVEL OF COMPETENCE REQUIRED IN ALL TEACHING UNITS

It is necessary to obtain a grade equal to or greater than 5 in all teaching units.



EVALUATION (Weightings of the grades)



La nota global del curs es determina a partir de la mitjana ponderada de les dues parts de la formació.

Obtenció de mèrits per al concurs

Cal superar les dues parts per obtenir mèrits per al concurs.

Si s'assoleix una mitjana superior a 7, s'obté puntuació addicional per al barem del concurs de selecció de Directores i Directors.

Ponderació de les dues parts

Les ponderacions de les notes dels cursos, primera part + segona part són:

Primera part: **70%**

Segona part: **30%**

Ponderació de les unitats didàctiques

Primera part:

Unitat 1: IL·LUSIÓ. LIDERATGE des de la mirada del JO interior. **15%**

Unitat 2: CREATIVITAT. APRENTATGES des de la mirada inclusiva AULA. **15%**

Unitat 3: AUTONOMIA. TRANSFORMACIÓ des de la mirada col·lectiva CENTRE. **15%**

Unitat 4: COMPROMÍS. PROJECTE des de la mirada institucional SISTEMA EDUCATIU. **15%**

Unitat 5: TRANSPARÈNCIA. AVALUACIÓ des de la mirada d'equitat RETIMENT DE COMPTES. **15%**

Projecte de Direcció: Defensa i Memòria escrita. **25%**

Segona part:

Unitat 6: GAUDI. LIDERATGE des de la mirada de futur EQUIP. **100%**

UD1 Lideratge

- **Analysis of the challenges of management in the Catalan education system and necessary emotional strategies**
- **Self-knowledge activity and leadership profile.**
- **Management functions according to the regulations and exemplification of tasks / challenges**
- **Presentation of the management project as a tool for leadership and transformation of educational centers**
- **Emotional strategies for leadership**
- **Presentation and debate on personal and professional ethics of the management**
- **Analysis and debate of leadership models observed in the centers.**

UD2 Aprentatge

- **Cognitive, emotional and ethical aspects of learning**
- **Educational attention to students within the framework of an inclusive educational system**
- **The SDG2030. Quality education (SDG4)**
- **Pedagogical leadership in the classroom.**
- **Cognitive dimension, ethical dimension and emotional dimension of learning**

UD3 Transformació

- **What do we mean by transforming?**
- **Autonomy of schools.**
- **An inclusive, open, relevant center that promotes participation.**
- **Education 360º**
- **Wellness**
- **Closure: The key to the success of transformation**

UD4 Projecte

- **Strategic lines of the Department.**
- **The PdD: analysis, sections and general lines.**
- **From diagnosis to strategic planning**

UD5 Avaluació

- **Professional development**
- **The Center Indicators: Excellence and Equity.**
- **Communication policy: accountability.**
- **Self-assessment of the center.**
- **Satisfaction surveys.**
- **Communication plan.**